



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT. DEGREE COLLEGE DOORU, ANANTNAG KASHMIR
Name of the head of the Institution	Dr. Mehnaz Sheikh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	1932-230012
Mobile no.	9419412632
Registered Email	principal.gdcdooru@gmail.com
Alternate Email	gdc.dooru@jk.gov.in
Address	Shahabad , Dooru Anantnag -192211
City/Town	Dooru
State/UT	Jammu And Kashmir
Pincode	192211

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mr. Zahid Maqbool			
Phone no/Alternate Phone no.		01932230155			
Mobile no.		7006579916			
Registered Email		principal.gdcdooru@gmail.com			
Alternate Email		khandayferoze@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://gdcdooru.jk.gov.in/service/internal_quality_assurance_cell">https://gdcdooru.jk.gov.in/service/internal_quality_assurance_cell</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://gdcdooru.edu.in/assets/folders/naac/naac_important_links/academic_calendar_-2020.pdf">https://gdcdooru.edu.in/assets/folders/naac/naac_important_links/academic_calendar_-2020.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.72	2019	16-Jul-2019	15-Jul-2020
<b>6. Date of Establishment of IQAC</b>			20-Aug-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

National Webinar on intellectual property rights in India	04-Sep-2020 1	39
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt Degree College Dooru	UT Nonplan	State	2020 360	32372500
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. ICT Enrichment with purchase of Desktops and establishment of two smart classrooms  
2. Establishment of Internet connectivity with procurement of leasedline  
3. SocioPsychological Support to students and faculty during the covid19 pandemic

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
National Integration	Celebration of International Day of Yoga

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Dec-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has fully automated library, the College has also installed the Adhaar enabled Biometric attendance system at College.

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The basic gamete to the realistic implementation of the University prescribed curriculum is efficient planning. Consequent to the adoption of the Choice Based Credit System (CBCS) by university of Kashmir, we have ensured that the college academic calendar is in place prior to each semester and preparations for the next semester are carried out well in time. The transition to the Choice Based Credit System adopted by the University of Kashmir has necessitated the need to provide students with a significant degree of choice in the subjects of diverse streams offering multidisciplinary notch to the curriculum. We have, thus, started taking options from students well before the semester begins so that the college departments are well prepared to cater to the student's preferences. Orientation session for subjects is held to acquaint students of the salient features and future prospects of the numerous courses being offered by each department in a particular semester. This ensures that students make a rational choice. Students are encouraged to meet faculty members and seek more information if necessary. As an academic mechanism, departments are encouraged to incorporate the student's choices. As an attempt to enrich the orchestration of pedagogy, the faculty are required to prepare modular teaching plans before each semester. The college IQAC oversees these dynamics. Frequent review of curriculum delivery is carried out during department meetings. Each department aims for efficient curriculum delivery and teachers are encouraged to use innovative instructional strategies to achieve this feat. The college administration backs the departments in this entire

action. At the end of each semester, teachers submit internal assessment marks in accordance with the department wise modus operandi. Moderation of these marks is conducted at the department and the college level. Another crucial element of post semester activities is collection of student feedback on various parameters related to curriculum and its delivery. This feedback is a critical input for the IQAC to evaluate the efficacy of curriculum delivery and work for enhancing it in the next semester of the degree programmes.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	01/01/2020
BSc	General Sciences	01/01/2020
BCom	Commerce	01/01/2020
BCA	Computer sciences	01/01/2020

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	nil	Nil
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The feedback is collected at several levels viz. Students, Parents, Teachers and Alumni. This feedback system is created and managed by incorporation of systematic procedures. Feedback of different stakeholders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback is also taken for the sake of identifying new demands of contemporary situations. Structured feedback is taken from students, alumni, faculty and parents on diverse parameters from time to time. Our feedback system is designed in such a way it tries to assess the magnitude of satisfaction/agreement visa viz different aspects of the college scenario on the scale of 1 to 5 (where 1 is graded as poor and 5 being the highest).

**Students Feedback:** The feedback is collected at various levels during the academic session. feedback is taken on regularly regarding teaching learning facilities, the general facilities including canteen, general hygiene and cleanliness in addition to other student support services available in the college. Feedback is taken on regular basis regarding the other facilities such as impact of Teaching learning activities, lab facilities, rest room for female students etc. The actions to problems of urgent /Immediate nature are addressed by the concerned authority immediately. The other problems which require management decisions are put up before the Worthy Principal and also addressed to the best satisfaction of student community in the college. Feedback from students is normally taken through class representative meetings, and corrective measures are taken accordingly to ensure student friendly environment.

**Faculty Feedback:** The academic amp behaviour feedback from the students are analysed and the essential corrective measures recommended to faculty members. The remarks is likewise shared with department for any corrective measures One hundred syllabus coverage feedback is likewise gathered from the individual Subject Teacher. Feedback is taken from Faculty of different subjects who are part of Board of Studies with the affiliating university to integrate the same while defining curriculum/ programme.

**Parents Feedback:** Feedback from parents was also invited to invite inputs concerning the different curricular and non- curricular needs of their wards visa viz their holistic Development. Their suggestions/inputs are duly considered for betterment of the college in general and students in particular.

**Alumni feedback:** The alumni of the college who#39ve moved on to join employment or for higher studies additionally have been asked to provide a feedback on their experiences with the college with regard to teaching learning, co-curricular, or extra-curricular aspects in addition to different facilitation supports provided by the college. In addition to this it is also sought from them as to how on how their years in the institution have helped them perform of their places of work/study. The alumni additionally supply constructive tips for refinement of personality of students. Our College is in the process of registering Alumni Association.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### **2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	1000	470	470
BSc	Science	300	138	138
BCom	Commerce	40	41	41
BCA	Computer Sciences	30	11	11
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1535	Nil	41	Nil	41

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	19	7	7	2	Nil
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a system of mentoring, whereby a teacher is assigned to every student to look after his/her academic and psychological well-being and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the notice board, now college has taken an initiative to put the list on the college website. The mentors are responsible for academic progress and psychological well-being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programs for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students. Notwithstanding the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued online quite remarkably and successfully. Academic counseling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1535	41	1 : 37

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	20	20	1	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A	6th	01/12/2019	14/03/2020
BSc	B.Sc	6th	01/12/2019	14/12/2020
BCom	B.Com	6th	01/12/2019	14/12/2020
BCA	BCA	6th	01/12/2019	14/12/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Kashmir, so it is imperative to the college to adopt the internal evaluation system for UG as per the guidelines of the affiliating university. The internal evaluation system which is in vague is that for subjects with practical's (30) of the total marks is evaluated at college level by concerned department prior the date sheet of each semester issued by the affiliating university. The coordinator examination of the college in consultations with the concerned departments formulate date sheet well in advance for the conduct of practical's. However in Skill courses of all semesters the affiliating university has taken an initiative from the academic session 2019, that 50 marks is to be evaluated at college. Apart from the practical examinations, the departments of the college also adopt certain internal evaluation procedures like student seminars, class tests, assignments, etc. It is ensured that the sessional examinations are carried on smoothly and in a hassle free manner. A designated committee is appointed by the Principal, which is responsible for preparing a subject wise examination routine for the various academic departments. The departments normally holds the examinations as per this prescribed routine, but sometimes makes slight adjustments under unwarranted circumstances. The faculty members of the individual departments after completing the tasks of setting question paper send the hard and softcopies to the designated committee which takes the task of finalizing it in the printed form, after which the question papers are supplied back to the departments in the required quantities. The committee also undertakes the responsibility of sending blank answer booklets in the required quantities. The

invigilation duties on the examination dates are given by the faculty members from the respective departments. The answers scripts are evaluated at the departmental level and the marks retained till the term end examinations

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the active supervision of the IQAC. This is prepared after publication of the affiliating university's academic calendar cum holiday list. The academic calendar commences with the formulation of time table which is formed by the Time table committee of the college well in advance prior to completion of admission processes. Moreover the other committee's college viz., College sports committee and college Debate and seminar committee formulates a planned co-curricular and extra co-curricular activities list and the beginning of each academic year. The college sports committee formulates the sports activity calendar ,which includes both intramuneral and extramrnral activities .The College Debate and seminar committee formulates a list of all extra co-curricular activities to be done at college , which includes observance and celebrations of various important events in the coming academic year, viz ,organizing of Debates ,seminars, Essay writing competitions, Quizzes' etc. All the curricular, co-curricular and extra co-curricular activities are done taking in cognizance of the tentative schedule of examinations. The college has decided to upload the academic calendar on the college website from the academic year 2020 The calendar is uploaded to the institutional website. This calendar incorporates various important events and activities planned during the academic year viz. tentative schedule of the various different in house activities/events like observance of college annual foundation day, annual college week celebration, etc., in addition to the list of various important holidays during the year. However, different miscellaneous events/celebrations, mostly events that are conducted/ held at short notices or within short preparation schedules are excluded from the purview of this academic calendar. Sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not applicable in the context of term end examinations, as these examination schedules are decided by the university authorities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdcdooru.edu.in/assets/folders/noticeboard/ProgramcourseOutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A	BA	Arts	283	133	46.99
B.Sc	BSc	Sciences	68	38	55.88
B.Com	BCom	Commerce	20	12	60.00
B.CA	BCA	Computer Sciences	4	3	75.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/forms/d/e/1FAIpOLScJI5sUtTF31AS713eahdNKA6nb3SY3sTHGp3yZ4XOyloaAjq/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpOLScJI5sUtTF31AS713eahdNKA6nb3SY3sTHGp3yZ4XOyloaAjq/viewform?usp=sf_link)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National webinar on intellectual property rights in India	Political Science	04/09/2020
National webinar on strategy for managing personal finance including mutual funds before and after covid-19	Commerce in Collaboration with Association of Mutual Fund in India	10/08/2020
Financial Awareness	Commerce in Collaboration with BSE	24/06/2020
Webinar on wildlife protection and conservation in JK from poacher to protector	Zoology in association with WWF India	12/10/2020
Online inter College Webinar cum Quiz on Biodiversity	Zoology	05/06/2020
Webinar cum online Quiz on World Population Day	Zoology Environmental Sciences	11/08/2020
Orientation Programme	Psychological-Cum Career Counselling Cell	13/11/2020
Online Quiz on ICT in Education	Education	27/07/2020
Webinar on Mental Wellness among student community during Covid-19	Psychological-Cum Career Counselling Cell	20/11/2020
Awareness Programme on Role of parents and teachers in career development	Psychological-Cum Career Counselling Cell	18/12/2020
National Webinar on adverse effects of Covid-19 pandemic on	Psychological-Cum Career Counselling Cell	27/11/2020

Education Sector		
Telephonic Counselling on the Choice of the subjects after 10th 12th Classes	Career Counselling Cell in collaboration with Psychology	10/12/2020
National Webinar on Sports Exercise in the times of Covid -19	Physical Education Sports	29/08/2020
National Webinar on Significant changes in the study of medieval Indian History since independence	History	31/08/2020
Online Quiz Competition on medieval History	History	23/07/2020
Celebration of International Day of Yoga	NSS Unit-II with Dept of Physical Education	21/06/2020
Celebration of International Day against Drug Abuse illicit Trafficking	NSS Unit-II with Dept of Sociology	26/06/2020
National Webinar on Pandemics Women's Lives	NSS Unit-II with Dept of Sociology	03/10/2020
Inter College Essay Competition on Save water Save life	NSS Unit-II with Dept of Sociology	06/10/2020
National Webinar on Youth and Substance Abuse	NSS Unit-II with Dept of Sociology	15/10/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	Nil	nil	nil	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Computer Applications	1	4
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cyber Security: Effects of Penalising defenders in cyber security games via Experimentation and computational modelling	Zahid Maqbool	Frontiers in psychology	2020	4	Applied Cognitive Science Laboratory, Indian Institute of Technology Mandi, Kamand, India.	4
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Influence of network size on adversal decisions in a deception game involving honeypots	Zahid Maqbool	Frontiers in psychology	2020	110	3	Applied Cognitive Science Laboratory, Indian Institute of Technology Mandi, Kamand, India
Cyber Security: Effects of Penalising defenders	Zahid Maqbool	Frontiers in psychology	2020	110	4	Applied Cognitive Science Laboratory, Indian

in cyber security games via Experimentation and computational modelling					Institute of Technology Mandi, Kamand, India.
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	16	Nil	Nil

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Webinar on Youth and Substance Abuse	NSS Unit-II with Dept of Sociology	5	80
Inter College Essay Competition on Save water Save life	NSS Unit-II with Dept of Sociology	5	45
National Webinar on Pandemics Women's Lives	NSS Unit-II with Dept of Sociology	5	81
Celebration of International Day against Drug Abuse illicit Trafficking	NSS Unit-II with Dept of Sociology	5	157
Celebration of International Day of Yoga	NSS Unit-II with Dept of Physical Education	2	35

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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil

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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
nil	nil	nil	Null	Null
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Null	nil	Null
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150	110

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2020

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	12200	6119000	578	21000	12778	6140000
Library Automation	12200	6119000	500	19800	12700	6138800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Zahid Maqbool	Operating System	Edusat	23/07/2020
Mr.Suhail Ahmad Shah	Multithreading	Edusat	23/07/2020
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	82	68	68	0	2	4	2	2	8
Added	0	0	0	0	0	0	0	8	0
Total	82	68	68	0	2	4	2	10	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
51	32	155	123

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p><b>Response:</b> LABORATORY The laboratories in the college are furnished according to the statutory rules. Necessary equipment and material is procured to deliver to the students the best standards of education. Procedure for installation of new machinery or software • Inquiry is made based on the requirement • Tenders are compared and best suitable is selected and recommended in order of</p>
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preference. • Supply orders are placed. • Machinery or software is received by respective departments. • Suitable location is identified for installation of equipments and computer specifications are identified for making the required software compatible. • Installation is done in the lab area in the presence of the concerned lab in-charge. • Demo is delivered by the vendor to the lab in-charge and lab technicians for proper utilization. • Following the demo, the lab in-charges and lab technicians practically carry out the respective experiment and take necessary readings and run the software. This is done in the presence of the Head of the Department to ensure proper working of the equipment procured before the students use it. • Lab-in-charges record the details of consumable and non-consumable equipment in respective registers. • After receiving verification from the Head of the Department, the same is duly attested by the Principal. Utilization • As per the time table in vogue, the students conduct experiment in their assigned labs with assistance and supervision from the lab-in-charges. • Consumable and non consumable materials registers are updated periodically. • Regular cleaning of the machines and equipments is done by the support team in the presence of lab Assistants. This cleaning is monitored by the lab technician concerned and is recorded in a check list. • Fire Safety equipment is maintained in labs as precautionary measure. Maintenance Before the commencement of the academic year, a lab audit is conducted and a report on the requirement of materials and equipments, replacement of the old equipment and modernization of machines/software is prepared along with requirement of consumables, non-consumables as per the university guidelines for the smooth conduct of lab classes. The following is displayed on the notice board and communicated to the purchasing and developmental committees of the college • List of experiments • List of equipment • Student roll number along with batch number • Timing of lab hours • Safety measures. • Lab rules. In case of breakdown of equipment, the same is recorded in the breakdown register duly attested by the Head of the Department.

LIBRARY Procurement of learning resources: • Systematic effort is put into stocking the Library. This is done so by careful identification, evaluation and selection for the students' convenience. • Any book or any learning resource is added only after selection process by subject experts. Procedure of procurement of Books/Reports: Initiation of Acquisition: Concerned faculty recommends books to be procured in their respective subjects. Students also Recommend books based on their requirement. These requirements are endorsed by the concerned Head of the Department. Invoice Processing: • All indents made by the faculty are routed through the Convener (library Committee) for approval by the Principal. • The order is made online, by print or via email depending on the convenience of the library and accessibility. • Reliable vendors are chosen based on their response to queries, availability of books and adherence to terms and conditions. Accessioning: Entries are made in the bill register at the security point of the college. Bills together with the books are sent to Library. The details of the Invoice and books are made in the Accession Register and accession numbers are given to the books. Bill Files are maintained at Library with librarian Stamping - Library Stamp is put on the backside of the title page, and on the last page. New arrivals are sent to New Additions Rack, Reference Section or Reserve Shelf. Circulation Policy: • He/she can borrow one book on each card. Borrowing period is 15 days. • Renewal is allowed, if there is no demand for the same book, from other readers. • If the books are lost or damaged, the borrower has to replace a new copy of the same. Library Rules Regulations: • Students are instructed to maintain silence in the library premises. • The college Library works on all working days between 10:00 am to 4:00pm. • Two books will be issued to each student at given time. • Books are to be returned on or before the due date • Students are advised not to bring their personal belongings books in to the Library, except a note book for making notes. • In case of any difficulty at the library, the students are welcome to seek the assistance of the Librarian. • The

newspaper(s) are to be used properly after reading and kept back in the designated place. CLASSROOM For fruitful studies by the students, it is important to have cool, calm and comfortable learning atmosphere .The College takes necessary steps to make this possible. Utilization • Before the commencement of the academic year, depending on the intake of students, head of Departments propound the requirement of classrooms to the Principal. • The classroom allocation is done by the Principal and the Head of the Departments' in a meeting and the same is communicated to the faculty and students of the respective departments. Maintenance • The benches and windows are cleaned and mopping of the class rooms is done every day. SPORTS The Department Of Physical Education with the help of sports committee are responsible to handle the matters and concerns related to sports. A meeting is held on the prior to academic session. Issues like the following are discussed in these meetings: • Allocation of budget. • Organization - planning, executing and conduct of competitions. Procurement process The college requires sporting gear for all the sports practiced. It follows the given procedure to procure the same: • A list of the required sports equipment is prepared by the concerned department for each academic year separately. • The formulated requirement proposal is submitted by the committee to the Principal • A copy of the same list is also submitted to the principal for further approval from the chairman. • On approval, a purchase order is placed to a supplier. • On receiving the materials, the same are entered in the stock register after verification of the invoice with material supplied. Utilization process • Students are permitted to play only during the sports hours and to practice for any competition. • Students are permitted to utilize and take sports material with prior notice to the Physical Training Instructor. • The concerned authority makes a note on return of the same in the register. • In case of any damage observed, the same is recorded in the register for further action. • A first aid box is always available for the students in case of any emergency.

[https://gdcdooru.edu.in/assets/folders/naac/naac\\_important\\_links/COMPONENT-4.pdf](https://gdcdooru.edu.in/assets/folders/naac/naac_important_links/COMPONENT-4.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Financial Aid	150	337050
Financial Support from Other Sources			
a) National	Post Matric Scholarship Scheme for Minorities	354	2124000
b) International	nil	Nill	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	20/06/2020	20	Govt Degree College Dooru
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Online Orientation Programme for New commer UG Students	145	145	Nil	Nil
2020	A talk on Counselling on Choice of Subjects after 10 <sup>th</sup> and 12 <sup>th</sup> Classes	110	110	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	B.Com	Commerce	Kashmir University	M.Com
2020	2	B.CA	Computer Applications	Kashmir University	MCA
2020	1	B.A	Arts	Kashmir University	M.A Urdu
2020	1	B.A	Arts	Kashmir University	M.A History

2020	1	B.Sc	Sciences	Kashmir University	MSc Chemistry
2020	3	B.Sc	Sciences	Kashmir University	MSc Botany
2020	2	B.Sc	Sciences	Kashmir University	MSc Zoology

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yoga	Institute Level	20
Online quiz competition on medieval history	Institute Level (Online Due to Covid)	70
National Webinar on sports and exercise in the times of covid-19	Institute Level (Online Due to Covid)	56
Online Inter College Webinar cum quiz on biodiversity	Institute Level (Online Due to Covid)	26
Celebration of International Day against Drug Abuse illicit Trafficking	Institute Level (Online Due to Covid)	157
Online quiz on ICT in education	Institute Level (Online Due to Covid)	36
Inter College Essay Competition on Save water Save life	Institute Level (Online Due to Covid)	45
Webinar cum online quiz on World population day	Institute Level (Online Due to Covid)	55
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	nil	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representativeness reflect the academic and non-academic dynamics of educational institutions. At GDC Dooru student community from all streams and semesters have been placed in diverse roles in the functioning of the college. In the year 2020 particularly since April, regardless of the Covid-19 pandemic, the Student Representativeness remained active and organized several activities online with great enthusiasm and success. The Student Representatives serve in different Committees of the College. Our students participate in all Extra-Curricular, Co-Curricular and Department Academic activities of the College. The College representatives participate in major events in the College such as, Orientation Day for the New Entrants in the beginning of the Academic Session, Annual Public Lecture, National Events like, Republic Day, Independence Day, Martyrs Day, Gandhi Jayanti. Student Representatives also assist to organize co-curricular and extension activities on platforms like Discussion Forum, ECO Club, Gender Sensitization and Women's Development Cell. NSS Units of the College has a large body of Student Volunteers. The Academic Society of each Department, notwithstanding the pandemic, organized online activities with remarkable dexterity. The Editorial Boards of the Academic Societies launched their Magazines and Journals online. It may be mentioned that each Department with the participation of students organize Seminars, Conferences, Symposia, Intra-College/Inter-College Activities, Academic Field Trips and Annual Academic Society Fests. IQAC being the heart of the college has active participation of students. Student engagement is remarkable in Community Outreach Programs that adds significantly to the fulfilment of the College's vision of Institutional Social Responsibility. Project Noor, associated with different organizations during the pandemic to fulfil social responsibilities. The Student Volunteers function as a Facilitator for different processes of the administration. The Student Student Representatives are members on several other Administrative Committees, such as, Admission Counselling Committee, Sports Admission Committee, College Magazine Committee, Website Committee, Internal Complaints Committee as per UGC Regulations, 2015 for prevention, prohibition and redressal of sexual harassment of women employees and students in higher education institutions and Grievance Redressal Committee. In addition to all this, Student Feedback in our college is always taken into consideration for academic and non-academic enrichment of the college.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**DECENTRALIZATION:** College has a mechanism for delegating authority and

providing operational autonomy to all the various Committees to work towards decentralized governance system. All the academic and operational decisions are taken by advisory committee and IQAC Committee of the college headed by the Principal in order to fulfil the vision and mission of the institution. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. For effective implementation and improvement of the institute different committees are formed. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees/cells. Students are empowered to play an active role as members of different committees of Academic nature. PARTICIPATIVE MANAGEMENT: The institute promotes a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to express themselves of any suggestions to improve the excellence in any aspect of the Institute. For the various programs to be conducted by the institute all the staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. The principal and staff members are involved in defining the policies and procedures, framing guidelines and rules

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Due to covid-19 Pandemic an interaction with the industry was not much possible . However an online wabinar was organised in Collabratiion with the BSE to train the students about the trading of Finacial securities in the Capital Market.
Library, ICT and Physical Infrastructure / Instrumentation	The College library is automated with Library Management System(SOL 2.0 ) for students and faculty. The college encourages the extensive use of ICT computer-aided teaching/learning materials. All classrooms, laboratories departments and class rooms are provided with LCD projectors, desktop computers and peripherals.
Teaching and Learning	The College Administration is always proactive about introduction of latest teaching and learning methods and the Academic Advisory committee of the college is one such forum where decisions regarding introduction of smart and ICT oriented teaching methods are taken. The College IQAC Committee is also pro-active to augment the classes with the new ICT Oriented Teaching learning tools. The College has a good number of Classrooms which

are enabled with the modern ICT. The College Administration also facilitates the faculty of College to attend FDP's to upgrade their Skills in lieu of modern teaching learning tools. The Academic monitoring committee keeps an eagle's vigil on teaching learning transactions of the academic calendar.

Curriculum Development

. The College is affiliated to University of Kashmir and strictly follows the syllabus of University of Kashmir for all the Undergraduate courses. The staff members of the College are appointed on University academic bodies like Board of Studies, Paper setting committees, Syllabus framing Committees etc. where they actively provide their academic guidance for curriculum development. 2 The College enthusiastically organize workshops and seminars by inviting eminent speakers in the respective areas

Examination and Evaluation

The college is affiliated to the University of Kashmir, so it is imperative to the college to adopt the internal evaluation system for UG as per the guidelines of the affiliating university. The internal evaluation system which is in vague is that for subjects with practical's (30) of the total marks is evaluated at college level by concerned department prior the date sheet of each semester issued by the affiliating university. The coordinator examination of the college in consultations with the concerned departments formulate date sheet well in advance for the conduct of practical's. Apart from the practical examinations, the departments of the college also adopt certain internal evaluation procedures like student seminars, class tests, assignments, etc. It is ensured that the sessional examinations are carried on smoothly and in a hassle free manner. A designated committee is appointed by the Principal, which is responsible for preparing a subject wise examination routine for the various academic departments. The departments normally holds the examinations as per this prescribed routine, but sometimes makes slight adjustments under unwarranted circumstances. The faculty members of the individual departments after

completing the tasks of setting question paper send the hard and softcopies to the designated committee which takes the task of finalizing it in the printed form, after which the question papers are supplied back to the departments in the required quantities. The committee also undertakes the responsibility of sending blank answer booklets in the required quantities. The invigilation duties on the examination dates are given by the faculty members from the respective departments. The answers scripts are evaluated at the departmental level and the marks retained till the term end examinations

Research and Development

The College administration is committed to promote research and innovation driven temperament amongst faculty and goes all out to support research endeavour by the staff members. Members are encouraged to undertake minor and major research project as a part of their academic regime

Human Resource Management

The faculty of the Colleges of Higher Education Department are appointed by the Jammu and Kashmir Public Commission on the vacant posts referred by the Department on timely basis. The JKPSCT is the apex recruiting body to recruit the faculty of the colleges. Moreover, to meet the student teacher ratio, an academic arrangement faculty is engaged by the Nodal Principal of the Kashmir Division Colleges. The new recruits are mentored by senior faculty. Regular feedback of faculty by students is obtained and then acted upon accordingly to make the faculty more sensitive. The institution also encourages the faculty to attend seminars, present papers, participate in refresher, orientation courses at different universities

Admission of Students

The University of Kashmir notifies admission process to various U.G courses through its website, newspaper and Social media. The college also gives publicity to the admission process through its website [www.gdcdooru.edu.in](http://www.gdcdooru.edu.in), advertisement in leading local dailies, local T.V channels and Social media. The prospectus is also published which contains detailed information about the

courses and subject combinations offered by the college. It is made available to the students against a nominal cost. For Science courses the admission is made on the basis of merit in the qualifying examination as per the Kashmir University norms. and the cut-off percentage for general category students is minimum 45 pc and for backward classes is minimum 40 pc. There is no cut-off percentage for admission to arts degree courses. The admission to BCA course is done by college on merit bases with eligibility as in science streams. The process of admission is fully computerized. College level Admission Committee constituted by the college Principal monitors the admission process and student profiles annually. The admission process is as a routine thoroughly reviewed by this committee under the guidance of the Principal at the onset of admission every year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Developmental works in the college are actually governed by the Higher Education Department J and K . Director Planning of JK HED is responsible for the developmental activities. The College keeps close liaison with executive agency and the administrative department through emails, WhatsApp and Video Conferencing</p>
<p>Administration</p>	<p>The College has a vibrant Website <a href="http://www.gdcdooru.edu.in">www.gdcdooru.edu.in</a> , a facebook page, bulk SMS system apart from Whatsapp. All the notices, circulars, orders are shared through these platforms.</p>
<p>Finance and Accounts</p>	<p>Finance and accounts are fully automated and all the budget allocations are done through BEAMS (Budget, Estimation, Allocation Monitoring System )</p>
<p>Student Admission and Support</p>	<p>The College is affiliated to the university of Kashmir. The affiliating university has dedicated a special online admission/registration portal for admission purposes. All the formalities related to the admission process are completed via this portal. The college has a browsing/IT centre which facilitates the registration process.</p>

<b>Examination</b>	The affiliating university has a online mechanism for communication of datasheets, and other notifications related to examinations. The college also uploads the notifications on it website, facebook page for wider publicity
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	nil	Computer Course	17/08/2020	26/08/2020	Nil	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
7 Days online Short Course Training on Communication Personality Development	1	29/09/2020	05/10/2020	7
Fifteen Days faculty development on SPSS by D.N Sansanwal	1	16/01/2020	30/01/2020	15
One Week national e-workshop on Leveraging Education for harnessing entr	1	07/09/2020	12/09/2020	6

eprenurship, research innovation				
Qualitative Data Analysis	1	21/12/2020	28/12/2020	8
Future Skills Prime Programme	1	02/11/2020	26/11/2020	25
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, Medical Re- Imbursement, Loan Facility. Gratuity	GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, Medical Re- Imbursement, Loan Facility. Gratuity	Financial Aid/ Post Matric Scholarship, Poor Fund, Medical facility available. Exemption of Examination Fee for orphans and Physically Challenged Students by the affiliating University Students Canteen/Cafeteria IT Help Desk Ramps for Differently abled students etc

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Principal Accountant General (Audit) of Jammu and Kashmir is conducting inspection and audit of Govt Organizations on regular basis. The Accountant General of the state authorizes the audit party for inspection and audit of the Government organizations. The Accountant General sets the Audit programme specifying the procedures , audit personal involved and estimated time required. The Audit party visits the Institution on the scheduled date , commences the audit procedure. After Through examination of the Accounts, documentary evidences and Mobilization of all the financial resources may raise Paras if they didnt get satisfied with the Codal formalities followed by the institution. However if the queries /Paras arise, the Principal of the College responds to them and justify with documents and financial procedures in vague . Moreover Finance department of the state also makes Audit on financial matters of govt organizations. The modus operandi of Finance Department is more or less similar to as described above.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
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## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Academic Monitoring Committee of the College
Administrative	Yes	Government Higher Education Department	Yes	IQAC of the College

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1 Parent Teacher Meet on regular basis for students . 2 Interaction with parents on departmental level. 3 A feedback is collected from the parents through online regarding the curricular and Co-Curricular Activities of the College

## 6.5.3 – Development programmes for support staff (at least three)

1.Periodical interactions by the College Administrative Committees. 2. Orientation for effective office administration 3. Retreat for personal development

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Enabling all the left out classrooms with the ICT Installation of Interactive Panel Boards 2.Establishing the browsing Center in the College and also installation of 30 MBPS leased line internet facility. 3.Fully Automation of College Library

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Webinar on Intellectual property Rights	04/09/2020	04/09/2020	04/09/2020	39

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Webinar on Pandemics and Women Lives	03/10/2020	03/10/2020	60	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institute has taken various measures related to Environmental consciousness and sustainability. Some of the major initiatives include: • Rain water Harvesting plants to manage surface run away water• Installation of Power Saving LED lights in the Campus to ensure minimal use of electricity is an energy conservation initiative followed by the institute • Separate bins for segregation of dry waste and wet waste is in place. The college has signed MOU with the Local Municipality Body for disposal/management of solid waste (both non-biodegradable and biodegradable).Every year a plantation drive is carried out by the college, in which saplings of different varieties particularly devdar or pinus are planted in the college campus as well as some of the localities around the campus. Furthermore, the college NSS units are involved in extension activities related to improving the environmental consciousness in the local community by conducting rallies and door to door visits. In addition to this around 30-40 of the energy requirements of the college are met using renewable energy sources (Solar energy). Botanical naming of plants in campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	nil	nil	Nil
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2020	21/06/2020	35
Celebration of International Day against Drug Abuse and Illicit Trafficking	26/06/2020	26/06/2020	157
Inter College webinar Cum Quiz on Biodiversity	05/06/2020	05/06/2020	26
Webinar on Wellness among students Community during Covid-19	20/11/2020	20/11/2020	105
Webinar on Wild life Protection and Conservation in JK From Proacher to Protector	12/10/2020	12/10/2020	71
National Webinar on Pandemics Womens Lives	03/10/2020	03/10/2020	81
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation was done in the campus by NSS and department of Environmental Sciences 2. Institute has Installed roof top solar power plant 3.. Rain water harvesting plant implemented in the campus. 4. Institute encourages staff and student to use bicycle for local transportation. 5. E-waste management system is in place which properly disposes the ewaste generated in college 6. Bus facility and car pooling for reducing carbon foot prints 7. Institute took initiative to recycle old newspapers, journal files and used papers etc

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES GDC DOORU 2020 Academic and Non-academic support during covid-19**  
 After 2nd week of March 2020 which experienced the first lockdown in the country, suddenly everything was disrupted. We at govt degree college dooru tirelessly worked to sustain its functioning. Firstly, an awareness programme was organised for the staff and learners regarding following of SOPs regarding covid-19 Pandemic. Second strategy was to switch the academic and non-academic functions to completely online mode. All the teaching faculty was trained by our computer applications department for using platforms like Google Meet, Zoom, Google classroom etc regarding delivering of online lectures to students. Moreover, Coordinator Academic monitoring committee has been instrumental in coordinating with the faculty and implementation of online classes to the students. The next step carried out by the college was expedited academic and psychological support to the students during covid-19 times, who were counselled on telephone regarding their academic and socio-psychological endeavors with an aim to ease out the stress emerging out of the contemporary situations. The same was further accentuated via online lectures and co-curricular activities in the form of Webinars/workshops and quizzes encouraging

student learners to participate for their qualitative academic growth. Not less than 20 of them were organised for the said purpose with a wide participation form college faculty, students and participants from other educational institutes. Moreover, our college was instrumental in coordinating with the affiliating University for online examination of theory and practical courses of 5(five) different semesters using platforms like google forms or other internet platforms, which were finished well in time with a huge participation and enthusiasm and excitement among the students particularly. It may not be out of place to mention here that student grievances related to classrooms or particularly examination or results were addressed online with an aim to satisfy student concerns in those difficult times. Govt Degree college Dooru went further in providing financial/situational support to the needy student learners of the college who were identified for some financial aid and last but not the least Sanitisers masks were also distributed to help several families of adjacent villages to help them follow the Covid SOPs and fight the infection with all spirits. Pre-Admission counselling programme of 2020 Before the actual admission process, GDC Dooru organised few sessions regarding counselling for choosing subjects/courses at UG level. Actually, this college receives admissions from Students who are 102 pass outs belonging to at least five Higher secondary institutes and they seek admission in diverse streams like BA, BSC, BCom, BCA. Most of the entrants lack proper exposure to opt for a steam/programme of study conducive to their ability and contemporary needs based on their aptitude and previous conditioning. In this situational context, several departments of the college got involved in the form of facilitation support in the form of orientation sessions where team of experts from our college assessed the new entrants on their previous knowledge. Moreover, all of them were also asked to put forth their likes/dislikes and academic orientations and their future aspirations. After that our faculty brief the students regarding opting of choices, possible career options in different courses and streams. Students in general were encouraged and motivated to opt the subject to the best of their interest and choice while keeping in view the realistic opportunities in the market also. Admission seekers belonging to female gender were particularly guided, motivated and encouraged to come up with their aspirations regarding their choices in the UG courses of study. Many were even encouraged to take up non-conventional/Professional courses like B.Com, BCA as their programme of study, which the college believes can be a component of women empowerment. In addition, it was also reiterated that the college shall incorporate several skill-based courses in future to meet the current industry demands and also plans to enter MOUs with competent authorities for training the pass outs and facilitating their place from the college campus itself.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://gdcdooru.edu.in/assets/folders/naac/naac\\_important\\_links/BP\\_2020\\_gdc\\_dooru.pdf](https://gdcdooru.edu.in/assets/folders/naac/naac_important_links/BP_2020_gdc_dooru.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness of GDC Dooru Our college, which was founded in 2005 has carved out its own niche over the years. Our educational philosophy motivates us to always work with dedication to enlighten ourselves and to the society's betterment. So, we have evolved from a humble beginning with few courses, faculty and students to multiplicity of streams and courses with the objective to execute multipolar teaching-learning ecosystem in the campus. At GDC Dooru, this means supporting vast student strength hailing from diverse

regions (both near and distant) striving for a wide range of outcomes. We measure our academic achievements by establishing goals and expectations tied to our student' demands anticipated by the learners. We frequently compare our outcomes to state and national standards, and we realise that we are still far from reaching the new skies. Our aim is to have a positive impact on our learners community and the wider society by producing Learners who exceed average expectations, both in their academic and skill-based outcomes. A Comprehensive Approach at GDC Dooru, relies on the entire student experience, assisting each individual on the journey from prospective student to graduate. We have developed a system to facilitate students in navigating their courses and make smart academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college has progressed by introducing multi-dimensional and innovative skill-based courses in the fields of Accounting, Business, IT. These short-term Skill courses make them more relevant to the corporate sector. Moreover, we also offer several outreach activities to new students, including our Counselling programs and other orientation events viza vis career counselling. We endeavour our new commers with a freshers meet as a strategic approach to help these learners to adapt new educational environment of the campus by providing them adequate information and managerial support. To further strengthen our mechanism, we have established a series of program progression benchmarks monitored through academic advising. Learning is dependent on the pedagogical techniques that teachers apply in their classroom. Our Human resource always toil for effective pedagogy which has realised us positive outcomes viz a vis academic, social and emotional development, acquisition of technical skills, and a general ability to contribute to the community. Some of the pedagogy strategies include the following: 1) Emphasis on pedagogical techniques specific to the subject matter and level of the learners 2) appropriate use of whole classroom processes Task group based activities 3) Augmentation and creation of teaching and learning materials both electronic and paper based in addition to the existing texts 4) Multiple opportunities for learners to respond and feedback 5) helpful use of local terms and languages 6) Remedial sessions for slow learners (as and when required) We enrich our academic programs with co-curricular extracurricular activities. At GDC Dooru, particular emphasis is given to wide student participation in debates, seminars, workshops ,community outreach etc.

Provide the weblink of the institution

[https://gdcdooru.edu.in/assets/folders/naac/naac\\_important\\_links/ID\\_GDC\\_Dooru\\_2020.pdf](https://gdcdooru.edu.in/assets/folders/naac/naac_important_links/ID_GDC_Dooru_2020.pdf)

## **8.Future Plans of Actions for Next Academic Year**

The future plans include diverse aspects aimed at achieving wholesome development of the institution. These include: a) Augmenting Existing College Infrastructure to meet the contemporary technological standards: The college has drafted proposals for upgradation of existing infrastructure by renovating/renewing existing physical assets of the college viz Face-lift of College Building, Laboratory material of all the respective departments, Desktop computers, Automation of Library, upgradation of Sports Infrastructure Books amp Journals, Hardware for installing Internet facility, building of smart classrooms amp Other relevant electrical and electronic items. After rigorous deliberations, the empowered committees of the college in consultation with the establishment section have projected appropriate funds for the next financial year 2020-21 b) Incorporation of Different Capacity Building initiatives for both teaching and non- teaching staff: Several training programs have been designed for the next academic year for enriching the professional skills of all staff members. The college plans to sign an MOU with competent agencies to conduct and offer short

term courses related to faculty development incorporating computer aided teaching skills to all the teaching faculty to meet the new situational and technological benchmarks. In addition to this, college has appropriate technical skill-based training events in offering for non-teaching staff so as to enhance the quality of human resource management in the campus. c) Creation of Course Content/e-content on all subjects and streams offered in the campus To further the mechanism of academic excellence, our college plans to engage our efficient teaching faculty to write course content both in electronic and paper based as per the curriculum offered at UG Level. Consequently, it is aimed to share such content with the learners which would empower and motivate them to inculcate the reading behavior and have better comprehension and analytical skills which is imperative for instilling research aptitude among the graduates. It is however pertinent to mention here that all such relevant content shall be peer reviewed and developed as per the latest bibliography of a particular discipline. Last but not the least such content shall be uploaded on the college website so that all the learners are benefited from the same. d) MOU with Corporate bodies, Banks, Government Organizations etc for skill Development initiatives and placement of Outgoing students. The college aims to carve a niche by introducing multi-dimensional and innovative skill- based courses in the fields of Accounting, Business, IT. Several proposals have been drafted to sign an mou with reputed national level bodies besides collaborating with several state level organizations. These short-term Skill courses make them more relevant to the corporate sector and accordingly would enhance their employability in the market. Moreover the college also has a long term goal to sign similar such collaborations with different agencies for conducting campus based placements/recruitments for our outgoing students. 2 e) Establishment of innovation amp incubation cell in the college The college aims to bring forth several innovative initiatives from the student learners. The incubation cell by our talented faculty shall guide and motivate the out of box thinkers in diverse fields of their study both in curricular and non-curricular domains. College administration has already initiated communication to different expert corners and success stories to organize relevant workshops in the field of innovation. Moreover, several exposure trips like to industries, universities, research institutions have also been tentatively sketched out for such student learners in future for real-time experience and acceleration of their curiosity.